

OUTSTANDING FEE COLLECTION

Prior to Camp

- Returning Units from prior summer who have an outstanding balance from that year, will have that fee added to their current year registration.
- Final Payments are due May 15th - this has not changed
- May 20th - Any unit with an outstanding balance will be contacted via email that they have outstanding balances.

During Camp

- Units will continue to receive an invoice during Sunday Arrival and will settle those balances at the camp office.
- Fees incurred during the week - units will be contacted on Thursday at the Leaders Meeting, and a copy of their invoice will be distributed to them then. They will be sent to the camp office to settle payments.
- Friday Leaders Meeting - All Units will receive a copy of the final invoice, even with a 0 balance. Units with a balance will be sent to a table to settle their balances before leaving the dining hall.
- Saturday Dismissal - if a unit incurs any damage fees, they are sent to the camp office to settle the fee prior to leaving.

Following Camp

- Week after attending - Any unit with an outstanding balance will receive an email with instructions on how to settle remaining balances.
- Units with a Financial Credit in their account will have the credit applied to their outstanding balance.
- August Reconciliation:
 - Units with outstanding balance will be contacted by August 5th and given the deadline of August 15th to finalize any outstanding balance. Failure to meet this deadline will impose a \$150 late payment fee, regardless of any amount owed.